

Lake City Council Proceedings
Monday, May 6, 2024

The City Council of Lake City, Iowa met in regular session at 6:00pm with Mayor Schleisman presiding. The following Council members were present: Vogt, Gorden, Daniel, and Bruns. Wilson was absent. CA Matthews, Chief of Police Schaffer, City Attorney Lauver, Tami Green, Lana Hucka, and Virginia Sheffield with the Community Building Advisory Board also were in attendance.

Consent Agenda: Vogt requested CA Matthews to inquire whether State Code requires the vendor to be listed in the minutes. City Attorney Lauver indicated that it is not required by State Code. CA Matthews indicated he would work with the new software and ensure that minutes going forward contained the vendor information.

Daniel motioned to approve the consent agenda consisting of the following:

- a. Agenda
- b. Minutes: From the April 15, 2024 Regular Meeting
- c. Minutes: From the April 10, 2024 Special Meeting
- d. Summary List of Claims
- e. Top Rail Saddle Club Special Class C Retail Alcohol License

Seconded by Gorden. All Ayes. Nays-None. MC.

Public Hearing: None.

Citizens to Address the Council: A request was made for an entirely new field for baseball only with a concession stand in between the fields. It was mentioned that Carroll has that.

Council Agenda:

➤ **Gorden Building Permit**

With everything being in order with the building permit, Daniel made a motion to approve the Gorden Building Permit. Seconded by Vogt. Gordon abstained. All Ayes. Nays-None. MC.

➤ **Korleski Building Permit**

With everything being in order with the building permit, Daniel made a motion to approve the Korleski Building Permit. Seconded by Bruns. All Ayes. Nays-None. MC.

➤ **Discussion: Appointment City Engineer**

Council discussed the idea of appointing a City Engineer. Vogt expressed that a city Engineer is a good idea, but requested the contract include a provision to check prices every 3 years. CA Matthews shared that Snyder Engineering provided a Resolution that would allow the City to retain the right to contract with and hire any Engineering firm even if Council were to appoint Snyder Engineering as the City Engineer. He explained

that Snyder was doing this as a sign of the great interest they have in establishing a relationship with the city and it was further evidence of their interest in showing us that they are committed to the best interests of our community. CA Matthews noted that Snyder has a working knowledge of the USDA process and he also noted that at a meeting between the City, UBI, and the USDA that Troy Whipkey had identified that the city stood to save over 1 million in interest alone in our Lagoon Update project by being able to secure the very low interest rates offered by the USDA. Council discussed the idea and came to the consensus it was in the best interest of the City to appoint a City Engineer. Mayor Schleisman directed CA Matthews to bring a Resolution before Council to appoint a City Engineer.

➤ **Discussion: Employment Contract with City Attorney**

Council discussed the proposal to offer City Attorney Lauver a \$1 salary and benefits and increase the city's access to legal services. City Attorney Lauver explained that if this proposed arrangement were to be approved the City, the Mayor, and the Council would have essentially unlimited access to her legal services, but if at a future time it becomes apparent the arrangement is not working (meaning the city is taking up an exorbitant amount of her time) that we could always resort back to our current retainer agreement. Council asked City Attorney Lauver about her stance on derelict properties. She indicated the importance of enforcement and bringing such properties before a magistrate if they did not comply with our code after sending a letter informing a resident of that. Council discussed this idea further and came to the consensus it was in the best interest of the City to switch to an employment contract with the City Attorney.

➤ **Discussion: Updated Aquatic Center Rules / Swim Test Policy**

Council discussed the new swimming policies and expressed they were in support of them. Council directed CA Matthews to ensure the flyer and the policy wording match each other. The new swimming policy will make it so that children 8 years of age and under are not allowed in the facility without being supervised by someone at least 16 years of age. There will also be a wristband system used to visually signal to lifeguards what parts of the pool that youth have indicated via a swim test they can safely swim in. Direct touch supervision, by a person 16 years or older, is required for all children ages zero up to the age of 4. They will be given a red wristband and encouraged to wear it daily at the pool. Children 5-8, who have not passed a swim test will be given a yellow wristband that they must wear daily at the pool and must remain in the middle pool area of shallow end of the lap pool and be directly supervised by someone who is at least 16 years or older. Children ages 5-8 who have passed a facility swim test will be given a green wrist band that will mean they are allowed to swim in the deep end of the pool and are able to use the rock wall. If a replacement wristband is required, it will cost \$1. Children 9 years or older are allowed to swim independently at the pool, but may be asked to complete a deep-water swim test at the request of a lifeguard.

Vogt motioned to approve the updated Aquatic Center Rules/Swim Test Policy. Seconded by Daniel. All Ayes. Nays-None. MC.

➤ **Discussion: Repeal and Replace Ordinance 403 with New Ordinance to Expand Community Building Advisory Board from 3 to 5**

There was discussion between the Advisory Board and Council regarding this proposal. Mayor Schleisman indicated support for the VFW and Legion to have representation on the Advisory

Board. Bruns recommended that any potential ordinance change be brought to the Advisory Board first and they would subsequently bring it before Council. A member of Council suggested the VFW and Legion could be voting members of the Advisory Board. A proposal was brought up that the aforementioned could be ex-officio non-voting members of the Advisory Board. Council decided to have the Advisory Board study this matter further, meet with VFW and the Legion, and bring a solution before Council again.

➤ **Advisory Board Recommendation to Council: VFW and Legion Room Updates**

Advisory Board reviewed various upgrades to the VFW/Legion Room with Council. Virginia Sheffield provided an updated recommendation to Council that showed the total cost to the city would be \$1,022 to update the VFW/Legion Room. It was noted that a volunteer will paint the VFW/Legion room. Vogt motioned to approve the Advisory Board's Recommendation to Council regarding the VFW and Legion Room. Seconded by Bruns. All Ayes. Nays-None. MC.

➤ **Park Board Recommendation to Council: 9-foot-wide Sidewalk from Pool Entrance to the Road.**

Tami Green noted there is a lot of foot traffic between the Catholic Church parking lot and the pool. Council directed CA Matthews that if funds were available in this year's budget to have this sidewalk constructed before the beginning of the pool season, but indicated it to be done after the pool season if it would need to be supported by the upcoming budget starting in July. Daniel motioned to approve this recommendation to Council. Seconded by Bruns. All Ayes. Nays-None. MC.

➤ **Park Board Recommendation: Advertise for 3 Memorial Picnic Tables for the Town Square and 1 more at the Pickleball Complex in Goins Park**

Council indicated great support for this recommendation. Councilperson Gorden noted there was already interest in the table for Goins Park and that there only need to advertise for 3 tables at the town square. He made a motion to approve this recommendation and set the price at \$2,000 per memorial table as we had previously done for the existing 3 tables in the Town Square. Seconded by Bruns. All Ayes. Nays-None. MC.

➤ **Resolution 2024-29: Resolution to Approve the Dobson Street, Curb, And Gutter Construction Agreement**

There was brief discussion. Bruns motioned to approve this Agreement. Seconded by Gorden. Roll Call Vote. Ayes: Bruns, Gorden, Vogt. Daniel abstained. 3 Ayes. 1 Abstain. Nays-None. MC.

➤ **Resolution 2024-30: Resolution to Approve the Development Agreement with Redenius Enterprises LLC**

City Attorney Lauver briefly explained this agreement to Council. Vogt motioned to approve the agreement. Seconded by Daniel. Roll Call Vote. Ayes: Vogt, Gorden, Bruns, Daniel. All Ayes. Nays-None. MC.

CA Matthews indicated that the City had advertised for the Community Building Manager position and had set up interviews with two candidates. He noted the hiring committee included himself, the Advisory Board, and Larry Irwin. He noted he is hopeful a right candidate would be found amongst the two applicants and that the hiring committee would have a recommendation to bring before Council at the May 20, 2024 meeting.

CA Matthews noted the pool continues to run smoothly under the management of new Aquatic Center Manager Nicole Bixenstine. He noted that he and Nicole had an orientation with new lifeguards on 4/24/2024 and that the pool is scheduled to open on May 27, 2024. He also noted that Council had approved new hours for the upcoming pool season. He indicated that Council had approved 12-7pm for Monday through Friday and 1pm to 6pm for Saturday and Sunday.

CA Matthews gave an update on the FY 24/25 Budget and that all required documentation relating to our budget had been hand-delivered to the County Auditor and he thanked Chief of Police Schaffer for helping to take the documents over. He noted the city had received proof of receipt by the County Auditor's office and that it had been stored by the City.

CA Matthews read of letter of commendation and noted that the \$500,000 CDBG grant the city was awarded was the largest grant the city had ever received. He also indicated all of the city employees that helped to secure this grant would have a copy of the letter of commendation in their employee file.

Mayor Discussion/Action Items:

Prior to the adjournment of the meeting, Tami Green recommended a work order be developed for public works to help keep track of the status of repair requests made for the Community Building. Councilperson Bruns extended thanks to the Advisory Board for all their hard work. Council thanked them for taking care of all that was needed at the building.

Chief of Police Schaffer gave an update that 4 applications had been received for the one police officer opening. He noted that at this time that only 1 applicants wanted to complete the physical and written examination.

Mayor Schleisman commended CA Matthews for the new organization of his office.

Adjourn: With no further business, Daniel motioned to adjourn the meeting. Seconded by Bruns. All Ayes. Nays-None. MC. The meeting adjourned at 7:22pm. The next scheduled regular meeting of Council will be Monday May 20, 2024 at 6pm.

Mike Schleisman, Mayor

Jacob Matthews, City Administrator/Clerk

Report Title	Claims Report
Period	04/16/2024 To 05/06/2024

Vendor Name	References	Amount	Vendor Total
WELLMARK	MONTHLY INSURANCE	\$ 2,949.83	
WELLMARK	MONTHLY INSURANCE	\$ 1,350.53	
WELLMARK	MONTHLY INSURANCE	\$ 2,950.49	
WELLMARK	MONTHLY INSURANCE	\$ 2,487.75	
WELLMARK	MONTHLY INSURANCE	\$ 7,782.81	\$ 17,521.41
TREASURER STATE OF IOWA	1ST QTR PAYROLL	\$ 271.28	
TREASURER STATE OF IOWA	1ST QTR PAYROLL	\$ 852.60	
TREASURER STATE OF IOWA	1ST QTR PAYROLL	\$ 2,247.76	
TREASURER STATE OF IOWA	1ST QTR PAYROLL	\$ 426.30	
TREASURER STATE OF IOWA	1ST QTR PAYROLL	\$ 77.50	\$ 3,875.44
STEWART MEMORIAL HOSPITAL	PICKLEBALL SANDWICHES	\$ 423.43	\$ 423.43
EMC NATIONAL LIFE COMPANY	MONTHLY INSURANCE	\$ 0.77	
EMC NATIONAL LIFE COMPANY	MONTHLY INSURANCE	\$ 6.20	
EMC NATIONAL LIFE COMPANY	MONTHLY INSURANCE	\$ 10.08	
EMC NATIONAL LIFE COMPANY	MONTHLY INSURANCE	\$ 6.20	
EMC NATIONAL LIFE COMPANY	MONTHLY INSURANCE	\$ 31.00	
EMC NATIONAL LIFE COMPANY	MONTHLY INSURANCE	\$ 7.75	\$ 62.00
VISA	MONTHLY EXPENSES	\$ 324.91	
VISA	MONTHLY EXPENSES	\$ 97.21	
VISA	MONTHLY EXPENSES	\$ 223.00	
VISA	MONTHLY EXPENSES	\$ 148.36	
VISA	MONTHLY EXPENSES	\$ 218.85	
VISA	MONTHLY EXPENSES	\$ 88.05	
VISA	MONTHLY EXPENSES	\$ 121.55	
VISA	MONTHLY EXPENSES	\$ 97.19	
VISA	MONTHLY EXPENSES	\$ 95.73	
VISA	MONTHLY EXPENSES	\$ 40.03	
VISA	MONTHLY EXPENSES	\$ 241.43	\$ 1,696.31
BOMGAARS SUPPLY	UNIFORM ALLOWANCE	\$ 186.84	
BOMGAARS SUPPLY	UNIFORM ALLOWANCE	\$ 186.85	
BOMGAARS SUPPLY	UNIFORM ALLOWANCE	\$ 186.84	\$ 560.53
IA DEPT OF PUBLIC SAFETY	FY24 APR-JUN	\$ 300.00	\$ 300.00
CENTRAL IA DISTRIBUTING	SUPPLIES	\$ 47.20	
CENTRAL IA DISTRIBUTING	SUPPLIES	\$ 47.20	
CENTRAL IA DISTRIBUTING	SUPPLIES	\$ 47.20	
CENTRAL IA DISTRIBUTING	SUPPLIES	\$ 47.20	
CENTRAL IA DISTRIBUTING	SUPPLIES	\$ 47.20	\$ 236.00

KARL EMERGENCY VEHICLES	REF NO.127869	\$ 7.12	\$ 7.12
JACOB MATTHEWS	REIMBURSEMENT FOR		
TEAM LAB	MEETINGS	\$ 385.95	\$ 385.95
STOREY KENWORTHY-MATT	WEED SPRAY	\$ 414.50	\$ 414.50
PARROTT	UTILITY BILLS	\$ 727.03	
STOREY KENWORTHY-MATT	UTILITY BILLS	\$ 727.02	\$ 1,454.05
PARROTT	UTILITY BILLS	\$ 727.02	\$ 1,454.05
TS ELECTRIC	SIREN REPAIR	\$ 37.56	
TS ELECTRIC	SIREN REPAIR	\$ 37.55	
TS ELECTRIC	SIREN REPAIR	\$ 37.56	
TS ELECTRIC	SIREN REPAIR	\$ 37.55	
TS ELECTRIC	SIREN REPAIR	\$ 37.56	
TS ELECTRIC	SIREN REPAIR	\$ 37.56	
TS ELECTRIC	C.B. DIMMER FIX	\$ 115.19	\$ 302.97
COMMUNITY OIL COMPANY, INC.	DYED FUEL	\$ 387.20	\$ 387.20
DANNETTE ELLIS	CLEANING SERVICES	\$ 490.00	
DANNETTE ELLIS	CLEANING SERVICES	\$ 500.00	\$ 990.00
KENDALL & TAMI HOLM	YARD WASTE	\$ 600.00	\$ 600.00
MICHELLE JOHNSON	CLEANING SERVICES	\$ 65.00	\$ 65.00
LAUVER LAW	LEGAL	\$ 875.00	\$ 875.00
KYLE BELLINGHAUSEN	REIMBURSEMENT	\$ 39.30	
KYLE BELLINGHAUSEN	REIMBURSEMENT	\$ 39.30	\$ 78.60
COLUMN SOFTWARE PBC	LEGALS	\$ 206.46	
COLUMN SOFTWARE PBC	LEGALS	\$ 46.11	\$ 252.57
PEPSI	C.B. CONCESSIONS	\$ 491.51	\$ 491.51
VESTIS	C.B. RUGS	\$ 70.20	\$ 70.20
ELECTRIC PUMP	WATER PUMP REPAIR	\$ 1,172.75	\$ 1,172.75
JACK'S UNIFORMS & EQUIPMENT	POLICE UNIFORM	\$ 74.44	\$ 74.44
CALHOUN COUNTY ENGINEER'S			
OFFC	GRAVEL	\$ 1,728.00	\$ 1,728.00
INFINITY TRUST	VISION INSURANCE	\$ 40.01	
INFINITY TRUST	VISION INSURANCE	\$ 61.36	
INFINITY TRUST	VISION INSURANCE	\$ 53.35	
INFINITY TRUST	VISION INSURANCE	\$ 6.00	
INFINITY TRUST	VISION INSURANCE	\$ 40.01	
INFINITY TRUST	VISION INSURANCE	\$ 61.36	
INFINITY TRUST	VISION INSURANCE	\$ 160.04	\$ 422.13
US CELLULAR	MONTHLY EXPENSES	\$ 177.92	\$ 177.92
IA PRISON INDUSTRIES	SIGNS	\$ 26.00	\$ 26.00
MORROW'S STANDARD SERVICE	CHIPPER FUEL	\$ 80.00	
MORROW'S STANDARD SERVICE	STREET FUEL	\$ 125.00	
MORROW'S STANDARD SERVICE	POLICE VEHICLE REPAIR	\$ 176.31	\$ 381.31
I & S GROUP, INC.	PROJECT	\$ 1,640.00	\$ 1,640.00

DON'S PEST CONTROL	C.B. PEST CONTROL	\$ 49.00	\$ 49.00
ACCO UNLIMITED CORP	LIQUID CHLORINATION	\$ 511.80	\$ 511.80
MOHR SAND & GRAVEL - CONCRETE	LIMESTONE & CONCRETE	\$ 496.00	\$ 496.00
ACCESS SYSTEMS LEASING	ADMIN COPIER LEASE	\$ 372.54	
ACCESS SYSTEMS LEASING	LIBRARY COPIER LEASE	\$ 228.41	\$ 600.95
CARROLL CO. SOLID WASTE	RECYCLE FEES	\$ 43.05	\$ 43.05
CARROLL CLEANING SUPPLY	LIBRARY SUPPLIES	\$ 84.81	\$ 84.81
CENGAGE LEARNING - GALE	LIBRARY MATERIALS	\$ 256.71	\$ 256.71
IREAD	LIBRARY MATERIALS	\$ 1,530.30	\$ 1,530.30
SCHOLASTIC, INC.	LIBRARY MATERIALS	\$ 413.37	\$ 413.37
CENTER POINT LARGE PRINT	LIBRARY MATERIALS	\$ 221.63	\$ 221.63
Resort Chairs	POOL CHAIRS	\$ 2,143.00	\$ 2,143.00
WEBSTER-CALHOUN COOP	MONTHLY EXPENSES	\$ 90.63	
WEBSTER-CALHOUN COOP	MONTHLY EXPENSES	\$ 192.12	
WEBSTER-CALHOUN COOP	MONTHLY EXPENSES	\$ 90.63	
WEBSTER-CALHOUN COOP	MONTHLY EXPENSES	\$ 45.53	
WEBSTER-CALHOUN COOP	MONTHLY EXPENSES	\$ 95.62	
WEBSTER-CALHOUN COOP	MONTHLY EXPENSES	\$ 137.58	\$ 652.11
SWEET THINGS	ADMIN REFRESHMENTS	\$ 21.00	\$ 21.00
HACH COMPANY	WATER SUPPLIES	\$ 610.78	\$ 610.78
CALHOUN CO. SHERIFF	CITY SHARE COMMUNICATION	\$ 2,500.00	\$ 2,500.00
M&S DAISY HAULING	MONTHLY HAULING	\$ 10,931.00	\$ 10,931.00
NAPA AUTO PARTS	MONTHLY EXPENSES	\$ 135.06	
NAPA AUTO PARTS	MONTHLY EXPENSES	\$ 30.58	
NAPA AUTO PARTS	MONTHLY EXPENSES	\$ 16.23	\$ 181.87
PRENGER'S FLOORING AMERICA	COMMUNITY BUILDING	\$ 3,207.23	\$ 3,207.23
DREES CO.	COMMUNITY BUILDING	\$ 4,581.00	\$ 4,581.00
STRONGHOLD CONSTRUCTION	C.B. PATIO RENO	\$ 23,862.00	\$ 23,862.00
KELLY LUMBER CO.	QUICKCRETE	\$ 5.59	\$ 5.59
U.S. POSTAL SERVICE	POSTAGE	\$ 261.38	\$ 261.38
Total			\$ 89,836.92